

Standard Business Roadmap

Step by Step
Guide

Standard Business Roadmap

The acid test for ANY system is; “Does it work ?” This system is no different. Results are today’s business currency. Without results no system is worth the paper it’s written on.

This system is not based on theory or strategic waffle, it’s based on hard won experience and developed by people who have used the tools contained within it to get measurable results. Time after time.

Follow the process, step by step, in the order it is laid out and you will get results.

This system can be used for areas from an individual department or small business right up to major corporations.

Theories and complex models may look impressive in boardroom presentations, but only action gets results.

Standard Business Roadmap – Step by step directions to your business destination

A highly structured 5 phase approach for major business improvements : - Standard inputs produce Standard outputs

- 1. Diagnostic – Get a clear picture of where you currently are.**
- 2. Stability – Get control, consolidate and put in a solid foundation from which to build**
- 3. Strategy – Get a clear vision of the direction you want to go, and put the plans in place to get there.**
- 4. Action – Don't worry about getting it right, just get it going.**
- 5. Evaluation – Evaluate success so far and create next future state.**

Standard Business Roadmap



Each of the following business areas will have a specific role to play in the implementation of the “Standard Toolkit” for each stage of the cycle

Human Resources

Operations

Business Leadership

Quality

Logistics

Standard Business Roadmap –



Standard Business Roadmap – Timescales (Cumulative)



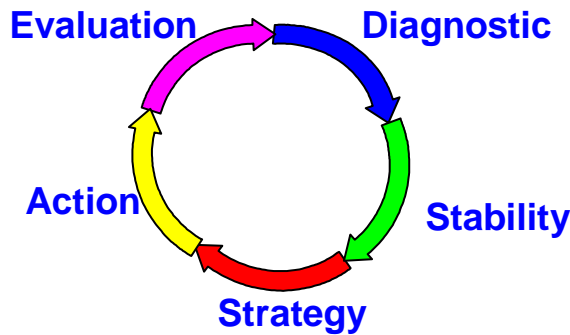
	1.Diagnostic	2.Stability	3.Strategy	4.Action	5.Evaluation
•Small Business < 500 staff	1-2 weeks	•Small Business < 500 staff < 8 weeks	•Small Business < 500 staff <8 weeks	•Small Business < 500 staff < 12 months	•Small Business < 500 staff 6 monthly
•Medium Business 500 – 1000 staff	1-2 weeks	•Medium Business 500 – 1000 staff < 12 weeks	•Medium Business 500 – 1000 staff <12 weeks	•Medium Business 500 – 1000 staff 12 – 18 months	•Medium Business 500 – 1000 staff annually
•Large Business >1000 staff	2-4 weeks	•Large Business >1000 staff < 6 months	•Large Business >1000 staff < 6 months	•Large Business >1000 staff < 24 months	•Large Business >1000 staff annually

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The process appears above as a linear process – This is for ease of understanding only.

The process in reality is a cyclical one, as shown on the left.



Once the evaluation has been carried out, the whole process is repeated with the next level of improvements –

An ever increasing spiral of continuous improvement.

•An Audit step should also be put in after the “Stability” and “Action” phases to ensure improvements stick

Standard Business Roadmap –

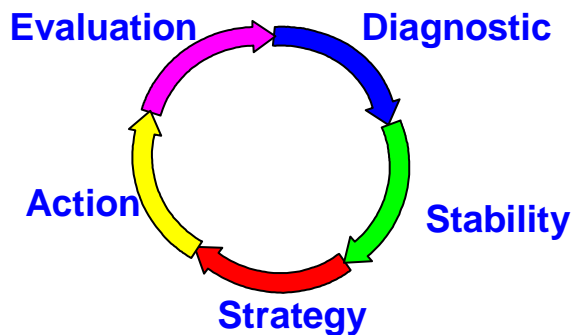


As you progress through to the second cycle, providing the actions you have implemented earlier have become firmly embedded, more advanced Lean, six sigma tools or other improvement tools may be used.

This will depend upon the environment in which you are operating.

Each of the five steps to Lean can be tailored to be implemented in progressive cycles.

An example of this is shown on the following slide:



Standard Business Roadmap – Integration with the “5 steps to Lean”

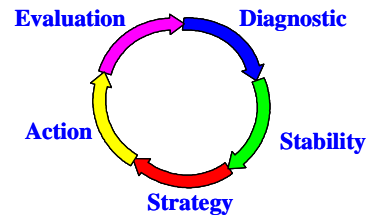
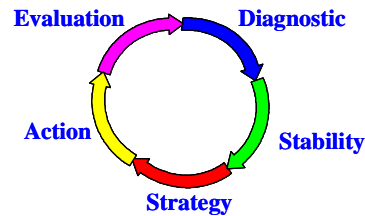
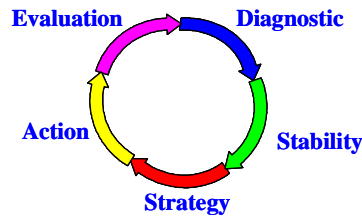
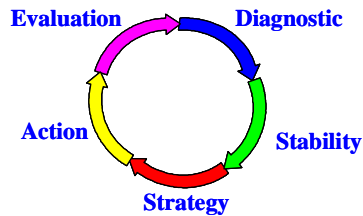
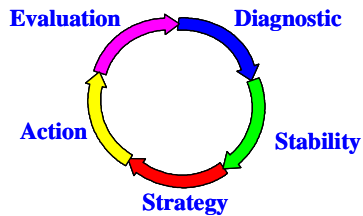
1st Cycle: 3 – 12 months

2nd Cycle: 6 – 24 months

3rd Cycle: 12 – 36 months

4th Cycle: 18 – 48 months

5th Cycle: 24 – 60 months



5 Steps to Lean Production

Stability

Continuous Flow

Synchronous Production

Pull System

Level Production

Takt Time & Standard Work

TPM & SMED

KPIs & Performance Management System

Visual Management

5C

Error Proofing

Issue Resolution

Variability Reduction

Work Sequence (Package)

Single Piece Flow

Line Side Delivery

Line Balancing

Skills Alignment

Detailed Process Mapping

Common Takt times

Shift Pattern Convergence

Creating Value Stream

Pulling Material

Creation of Managed Shop Stocks

Single Point Scheduling

Smoothing Demand Amplification

Balancing Skills Requirements

Continuous Improvement